

Requirements for use of The Lounge at H Porter & Sons

In line with current government advice and in keeping with guidance from our governing bodies and trade associations, we are currently offering The Lounge where clients can adhere to the following:

The Lounge is now open for booking for pre and/or post funeral gatherings and catering.

We are now able to offer this service on the following basis:

The capacity of The Lounge is greatly reduced to allow for social distancing – Once you have agreed the numbers to attend with H Porter & Sons, any further guests will not be admitted. The maximum current capacity is 30, though this is entirely dependent on household/'bubble' sizes.

We can cater for a minimum of ten people.

Households will be allocated seating areas within The Lounge. To facilitate the setting up of this, we will ask you in advance how many households will attend, the family name of that household and the number of people from that household. This will allow us to seat households together, while allowing appropriate spacing between these groups.

Households will need to remain in their allocated area whenever possible and retain social distancing when speaking with other groups or using the toilet facilities.

Some seating areas will have cards saying 'please do not sit here.' Please do not move these or sit on those seats – this is for the protection of yourself, your guests and the staff.

If you need to use the toilet (two are available), please do not wait in the area outside the toilets – there is not enough space in this area to practice social distancing. If the toilets are in use, please return to your seating area until someone comes back into the room from the toilets.

Our caterer will serve a mixed platter of food items to each household's table. This will ensure handling is minimised and that food is only being touched by those who live together.

Plates and serviettes (and cutlery if required) will be placed on each table before your arrival.

H Porter & Sons and The Lounge do not recommend that anyone who is 'shielding' attends a function at this time.

Drinks will be provided to your table by our catering team. Any drinks beyond those included in our catering packages (tea, coffee, water, juice) will need to be pre-ordered. This includes wine, beer, cider, and soft drinks in cans.

The water cooler in the room is not in use at this time.

Tables will not be cleared until they are vacated. We ask that if you need some space, you stack the used plates, cups and glasses to ease collection, or place them on the shelves by the water cooler.

All users of The Lounge are expected to respect our caterer and her team and ensure social distancing is observed.

H Porter & Sons staff, The Lounge staff and the catering team will be wearing masks and wipeable aprons.

All users are to use the provided hand sanitiser when entering The Lounge and before eating – sanitiser is provided at the entrance and on all tables.

The Lounge is cleaned thoroughly after each function, which includes the sanitisation of all door handles, light switches, chair backs and toilets.

All crockery and cutlery is cleaned at a high temperature in our dishwasher and is subject to minimal handling by staff with clean and sanitised hands.

All guests visiting The Lounge will need to supply their name and contact details for 'Track and Trace' purposes. Please ensure all guests complete these details before departing.

H Porter & Sons reserve the right of refusal to supply the service if a client has not complied with the terms on which The Lounge and catering are being provided.

Applicable from Tuesday 21st July 2020.